

# TCC STUDENT GRADUATION REMINDERS

## THINGS TO DO RIGHT NOW



1. Contact the **university** which you plan on attending and ask about:

Deadlines for applying to the university.

Any forms or information you need to submit.

2. Contact the **department** of your major at the university you plan to attend and ask about:

Any additional information to submit to the department.

Any prerequisite courses or GPA requirements.

3. Review your meta-major map.
4. Review additional graduation information online:  
**[www.tcc.fl.edu](http://www.tcc.fl.edu) -> Academics -> Graduation**

## THINGS TO DO EACH SEMESTER

1. Check your Degree Audit before registering for classes each semester.

**Go to: TCC Passport -> My Success-> View Degree Audit**

2. Check your grades at the end of each semester.

**Go to: TCC Passport -> My Records -> Grades**

3. Maintain at least a 2.0 TCC and overall cumulative 2.0 GPA.

4. Keep your contact information up-to-date – name, address, phone number, etc.

5. Have your correct degree and major on your Education Plan on TCC Passport.

6. Check Starfish

**Go to: TCC Canvas -> Starfish (Bottom Left) or [www.tcc.fl.edu/starfish](http://www.tcc.fl.edu/starfish)**

7. Visit the TCC Career Center



## STEPS TO GRADUATION

1. Complete 75% of your degree.
2. Apply for graduation:

### **TCC PASSPORT -> My Records -> Graduation Status**

- I. Select the button next to the program you would like to view.
  - II. Review the graduation status messages to determine if you have satisfied all degree requirements for graduation.
  - III. If 'yes', select the "Apply for Graduation" button at the bottom of the page.
  - IV. If you applied for graduation previously and need to make changes to the application, select the "Update Graduation Application" button.
3. If you do not graduate the semester for which you apply, you must submit another Graduation Application for the next semester.
  4. If you leave TCC for at least 12 consecutive months, you must be readmitted to TCC. If requirements for your degree have changed, you will have to complete graduation requirements under the catalog in use at the time you are readmitted.
  5. All degrees, certificates, and required classes are subject to change.



## NOTES

1. You must complete 25% of your degree classes at TCC.
2. It is your responsibility to know all graduation requirements, prerequisite classes and admission requirements for your future college and major
3. Make sure all official transcripts have been received (high school and college).
4. Make sure all holds have been lifted (Financial, Library, Equipment, etc.).
5. TCC hosts an annual Commencement Ceremony each spring at the Donald L. Tucker Civic Center.

