

444 Appleyard Drive Tallahassee, Florida 32304-2895 850.2016200 | www.tcc.fl.edu

April 15, 2024

MEMORANDUM

- TO: Jim Murdaugh, Ph.D. President
- **FROM:** Barbara Wills, Ph.D. Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2023-2024 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

| Name | Position | Department | Effective Date | |
|---------------|------------------------|---------------|----------------|--|
| Sean McGovern | Chief of Campus Police | Campus Police | April 1, 2024 | |

Original Appointments - Classified Staff

| Name | Position | Department | Effective Date |
|------------------------|--------------------------------|---------------------------------|----------------|
| Denise Wright | Office Manager | Student Financial Services | March 4, 2024 |
| Bella Long | Staff Assistant | Applied Sciences and Technology | March 4, 2024 |
| Douglas Hughes | Maintenance Technician I | FPSI Maintenance | March 8, 2024 |
| Hannah Chang | Instructional Designer | TCC Online - Distance Learning | March 18, 2024 |
| Kyle Keith | Staff Assistant | Athletics | March 18, 2024 |
| Phillip Bryant | Career and Academic Advisor | Student Success and Retention | March 18, 2024 |
| Lyneisha Lewis | Call Center Representative | Call Center | March 18, 2024 |
| Danielle Martin | Staff Assistant | Workforce Development | March 18, 2024 |
| Danielle Kinchen | Campus Police Dispatcher | Campus Police | March 20, 2024 |
| Kevin Troutman | Landscaper | Facilities | April 1, 2024 |
| Heavyn Willis | Staff Assistant | Student Success and Retention | April 1, 2024 |
| Michael Wohlgemuth | Software Systems Administrator | Facilities | April 1, 2024 |
| Latoria Oliver-Mordica | Adult Education Specialist | Workforce Development | April 1, 2024 |

Original Appointments - Faculty

| Name | Position | Department | Effective Date | |
|----------------|----------|------------|----------------|--|
| None to Report | | | | |

Original Appointments - Contracts & Grants

| Name | Position | Department | Effective Date | |
|-------------------------|--|----------------------------------|----------------|--|
| Holly Gerrell | Reading Room Facilitator | DOC - Vocational Training | March 4, 2024 | |
| Austin Lacher | Technical Educator Instructor | DOC - Vocational Training | March 4, 2024 | |
| Sandy Moseley | Career Development Specialist | 100 Hour - Lancaster Cl | March 4, 2024 | |
| Melanna Nielsen | Career Development Specialist | Compass 180 - Holmes Cl | March 4, 2024 | |
| Shayna Alexander-Murphy | Career Development Specialist | 100 Hour - Quincy Annex | March 11, 2024 | |
| Lindy Sherrer | Apprenticeship and Training Representative | Workforce Development - Programs | April 1, 2024 | |
| Antoinette Collier | Advising Specialist | Academic Programs | April 1, 2024 | |
| Sally Hanson | Production Editor | DOE - Test Development Center | April 1, 2024 | |

Seeking to Hold Political Office Requests (All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|----------------|----------|------------|----------------|----------------|
| None to Report | | | | |

Drop Retiree Participants (All Employees)

| I | Name | Position | Department | Enrollment Date | End Period |
|---|----------------|----------|------------|-----------------|------------|
| 1 | None to Report | | | | |

Separations (All Employees)

| Name Position Department Effective Date Separation Type | Name | Position | | Effective Date | Separation Type |
|---|------|----------|--|----------------|-----------------|
|---|------|----------|--|----------------|-----------------|

| Reshana Washington | Program Specialist I | DOE – Charter Schools II | March 7, 2024 | Resigned |
|--------------------|---|------------------------------------|----------------|-----------|
| Moseline Augustin | Store Manager | FPSI Store | March 15, 2024 | Resigned |
| Ashley Johnson | Athletics and Campus Recreation Manager | Athletics | March 15, 2024 | Resigned |
| Sam Burgess | Program Specialist (Outreach) | DEO - Rebuild Florida | March 19, 2024 | Dismissed |
| Caleb Butkowski | Help Desk Consultant | Help Desk | March 22, 2024 | Resigned |
| | | Center for Teaching, Learning, and | | |
| Kelly Thayer | Director of Teaching and Learning Academy | Leadership | March 27, 2024 | Resigned |
| April Brazell | Business Operations Manager | Financial Services | March 29, 2024 | Resigned |

Outside Employment Requests (All Employees)

| Name | | Position | Department | Employer | Position |
|-----------|---------|----------------|------------|----------|----------------------------|
| Lewesa Pe | eterson | Office Manager | TCC Online | HR Block | Client Service Coordinator |

Seeking to Hold Political Office Requests (All Employees)

| Name | Position | Department | Office | Position |
|----------------|----------|------------|--------|----------|
| None to Report | | | | |

Personnel Changes (Promotions, Demotions - All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|----------------------|--|-----------------------------|----------------|---------------------------------|
| Kara Hash | State Report Coordinator | Institutional Effectiveness | March 18, 2024 | Business Analyst |
| Dorothy Hurst-Tedrow | Career Development Specialist - Ocala, FL | 100 Hour - Lowell Work Camp | March 18, 2024 | Career Development Specialist |
| Dale Thomas | Pathways Advisor - A.S. and B.S. Programs | Academic Partnerships | April 1, 2024 | Professional Service Contract |
| Gary Dodds | Career Development Specialist | Compass 180 DOC - Lake Cl | April 1, 2024 | Career Development Specialist |
| Stephanie Austin | Learning Commons Specialist | Learning Commons Specialist | April 1, 2024 | Adjunct |
| Keith Vogel | Career Development Specialist - Cross City | 100 Hour - Cross City Cl | April 1, 2024 | Career Development Specialist I |