

**Minutes  
District Board of Trustees  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32308  
Monday, May 20, 2024  
Business Meeting & Workshop – 2:30 PM**

On May 20, 2024, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

**Members Present:** Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Monte Stevens and Frank Messersmith.

**Absent:** Trustee Charlie Ward.

**Others Present:** President Jim Murdaugh, Candice Grause, Bobby Jones, Rob Hall, Trevoris McDaniel, Riley Landy, Leah Haas, Heather Mitchell, Barbara Wills, Sheri Rowland, Amanda Clements, Sila Lott, Sam DeZerga, John Wickman, Trevor Bell, Rylee French, Chuck Moore, Donna Peacock, Dustin Frost, Brielle Crooms, John Schultz, Elizabeth Blair, Janet Hartman, Renae Tolson, Lei Wang, Christen Givens, Blair Bowers, Tricia Rizza, Jennifer Bradley, Donmetrie Clark, Calandra Stringer, Kalynda Holton, Shelly Bell, Nicolette Costantino, Olivia Akharem, and Angela Long.

## **CALL TO ORDER**

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

## **COMMENTS**

- i. Chair Kilpatrick commented that President Murdaugh's annual evaluation was completed before the Board meeting. The results were well-received and he thanked President Murdaugh for putting TCC in such an extremely good place. He also mentioned that more than 400 graduates walked at the spring commencement ceremony.
- ii. Board Members: Trustee Messersmith commented that the Heroes in Public Safety event was awesome and thanked VP Mitchell and her team for putting everything together. Trustee Lamb congratulated President Murdaugh on his evaluation. He also commented that he enjoyed the spring commencement ceremony, however he believes there should be a rule that all graduates and guests must stay for the entire ceremony. Vice Chair Moore thanked President Murdaugh for his service and reiterated the Board's support of his work. Vice Chair Moore also commended the TCC team for all the amazing work that has taken place to recover after the May 10 tornadoes that damaged the campus. Trustee Stevens echoed Vice Chair Moore's sentiments regarding the work that took place to recover from tornado damage, specifically Facilities and Don Herr, Facilities Director, and thanked them for their hard work and professionalism in helping

the College recover from the tornado damage. Trustee Stevens agreed with Chair Kilpatrick that the President has put TCC in a really good place, and we are lucky to have him as president.

- iii. President Murdaugh invited VP Wills to speak about the college's recovery after a tornado hit the campus on May 10, 2024.

**VP Wills** thanked the Board for their recognition of Don Herr. VP Wills also commented that Don Herr and Chief McGovern did an amazing job leading the efforts to respond to the tornado damage and manage the emergency, which allowed staff to safely return to campus on Tuesday, May 14. She reported that Main Campus lost more than 400 trees, 14 buildings sustained roof damage, two elevators became inoperable, four buildings experienced window damage, and two vehicles were destroyed. Power was not fully recovered on Main Campus until Thursday, May 16. VP Wills explained Bobby Jones and Don Herr are working with on gathering extensive information and reporting it to FEMA for repair reimbursement.

## **APPROVAL OF MINUTES**

1. April 2024 Minutes

Approve minutes as presented.

**MOTION:** Trustee Lamb      **SECOND:** Vice Chair Moore  
Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

**VP Grause** provided the following information and news items.

- Coverage of resolution for the College name change from Tallahassee Community College to Tallahassee State College, as well as the unveiling of new TSC seal.
- Coverage of the new dual enrollment program, Firefighter I, which will provide training for first responders at Leon High School.
- Multiple dual-enrolled students were honored in the media and credited Tallahassee Community College for their success.
- Over 1,300 students graduated this semester and more than 400 walked at spring commencement.
- Board clips were shown.

## **UNFINISHED BUSINESS**

No unfinished business

## **PRESENTATIONS**

**VP Heather Mitchell** shared three presentations.

### **The Sharon Jefferson Endowed Scholarship**

Contact: Dana Brooks

Attending: Dana Brooks

Amount of Donation: \$25,000

Use: Student scholarships

Donor Intent: Honor Sharon Jefferson and support students

### **GFWC Woman's Club of Tallahassee Returning Women Scholarship**

Contact: Donna Peacock and Ramona Owns

Attending: Donna Peacock

Amount of Donation: \$10,000

Donor Intent: Scholarships for women returning to school

### **Scott and Tazumi Searce Exceptional Student Education Scholarship in Memory of Denise Keller**

### **Scott and Tazumi Searce Cyber Security Scholarship**

Contact: Scott and Tazumi Searce

Attending: Scott and Tazumi Searce

Amount of Donation: \$30,000

Donor Intent: Student scholarships for new Cyber Security AS Degree and ESE Bachelor Degree Program

**President Murdaugh** recognized members of the Academic Affairs staff for their achievement in winning the NISOD Innovation of the Year Award for their work on the Pathways to Persistence: Advancing Student Success Through Early Alert Partnerships program. Their efforts led to fall-to-fall student retention increases from 2023 to 2024, including a nearly 20 percent increase in Black student success rates in all gateway courses, an increase in the Hispanic student success rate by 6.4 percent, and narrowing the achievement gap between Black and white students by 9.7 percent. Innovators recognized were Tricia Rizza, Samantha DeZerga, Calandra Stringer, Jennifer Bradley, Brielle Crooms, Anthony Jones, and Angelina Kuleshova.

**Professor John Schultz** attended with members of the Forensics team, Elizabeth Blair, Trevor Bell and John Wickman, who shared the value they have found in participating in the Forensics competitions and thanked the trustees for supporting the team. Professor Schultz expressed his thanks for support of the team throughout the College.

**Professor Nicolette Costantino** attended with members of the Eyrie art and literary magazine and presented a copy of this year's magazine to each board member. The Eyrie is celebrating 43 years of production this year. Three students, Rylee French, Blair Bowers and Olivia Akharem, provided comments on the value that being a part of the production has given to their lives.

## **NEW BUSINESS**

### ***Approval of Consent Agenda***

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoice – Bryant Miller Olive (March 2024)  
Authorize payment of invoices as presented.
3. Sponsored Programs – Provider  
Authorize funding for the awards and contracts as presented.
4. Human Resource Report  
Approve the Consent Agenda as presented.

**MOTION:** Trustee Stevens   **SECOND:** Trustee Lamb  
Motion passed unanimously.

### ***TCC Foundation***

5. TCC Foundation Update  
Presented as an information item only.

### **Academic Affairs**

6. Academic Curriculum Changes  
Approve the academic curriculum changes.  
**MOTION:** Vice Chair Moore   **SECOND:** Trustee Stevens  
Motion passed unanimously.
7. Associate in Arts Degree Requirements effective Fall 2024  
Approve the new Associate in Arts general education requirements.  
**MOTION:** Trustee Messersmith   **SECOND:** Trustee Stevens  
Motion passed unanimously.

### **Administrative Services**

8. Policy Manual Changes  
Approve revision of College policies as presented.  
**MOTION:** Vice Chair Moore   **SECOND:** Trustee Stevens  
Motion passed unanimously.
9. Fund Analysis - April  
Presented as an information item only.
10. Construction Status Report  
Presented as an information item only.
11. Guaranteed Maximum Price – English Building No. 01 – 1<sup>st</sup> Floor Restrooms Renovation Project  
Approve the attached Construction Manager at Risk Contract and Guaranteed Maximum Price from Southern Standard Construction LLC, for the TCC English Building No. 01 – 1st Floor Restrooms Renovation Project.  
**MOTION:** Trustee Messersmith   **SECOND:** Vice Chair Moore  
Motion passed unanimously.
12. TCC Central Utility Plant - Building No. 28 – Main Smardt Chiller 1 Replacement  
Approve the attached proposal no. 7664346 from TRANE as presented.  
**MOTION:** Trustee Messersmith   **SECOND:** Trustee Stevens  
Motion passed unanimously.
13. TCC Public Housing Building No. 15 - 100% OAU – WEST Unit  
Approve the attached proposal no. 7413162B from TRANE as presented.  
**MOTION:** Trustee Messersmith   **SECOND:** Trustee Stevens  
Motion passed unanimously.

14. Architect Invoices

Authorize payment of architectural invoices as presented.

**MOTION:** Vice Chair Moore  
Motion passed unanimously.

**SECOND:** Trustee Stevens

15. Revenue Sharing Agreement

Approve the Revenue Sharing Agreement between TCC and Bob Ballard and/or Mary Ballard.

**PULLED BY CHAIR KILPATRICK**

16. Oyster Dome License Agreement

Approve the Exclusive License Agreement between TCC and Bob Ballard and/or Mary Ballard.

**PULLED BY CHAIR KILPATRICK**

***Information Technology***

17. Information Technology Plan for 2024-25

Approve the Information Technology Plan for FY 2024-25.

**MOTION:** Trustee Messersmith **SECOND:** Vice Chair Moore  
Motion passed unanimously.

**PUBLIC COMMENT**

**No public comment**

**WORKSHOP**

**VP Barbara Wills** presented on the proposed 2024-2025 fiscal year budget to be voted on at the June District Board of Trustees meeting.

**PRESIDENT'S REPORT**

- The Attorney General Office Law Enforcement Awards will be hosted at FPSI on May 21
- Tallahassee Community College will be hosting the Florida College System's Council of Business Affairs (COBA) conference at the DoubleTree on Adams May 29-31, which includes business officers from all 28 Florida Colleges
- The President will be attending the Commissioner's Summit: Growing Florida's Teacher Pipeline on May 31 at Miami Dade College's Wolfson Campus

- Tallahassee Community College will be hosting the Council of Athletic Affairs (CAA), which includes all of the state athletic directors) in Workforce Development on June 4
- The President will be traveling to Fort Myers to attend the Council of Presidents annual meeting
- The President will be attending the Leadership Florida Annual Meeting from June 13-16 in Charlotte Harbor, Florida

#### **NEXT MEETING DATE**

June 17, 2024

Location: **Hinson Administration Building, Main Campus**

#### **ADJOURNMENT**

Chair Kilpatrick called the meeting to close at 3:53 p.m.